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| meeting Minutes | |
| admin meeting | |
| Date: | February 13th |
| Time: | 4:00 PM |
| Meeting called to order by: | Rojan |

# In attendance

Zain, Yin, Kito, Naputt, Basel

# Roles Assigned

Rojan – CH, Yin – CF, Zain – ME, Kito - ME/TW, Naputt – TW, Basel – RI

# Discussion Points

Chose project 1. Team strengths. For development approach decided on Test-Driven Development. Belbin/Assigned Roles.

Roles:

* Basel + Kito – Front End
* Yin + Naputt – Investigate Backend
* Naputt – Create Database
* Zain – Minutes + Short Documentation
* Rojan – Github + Backlogs

# Actions FOr nExt meeting

* Review progress
* Address roadblocks (frontend/backend investigations)
* Ensure initial database structure in place

# Next meeting

## Next meeting February 19th

Motion to adjourn was made at 3:15 p.m. and was passed unanimously.